



LIVERMORE
SCHOOL DISTRICT

2023-24 HANDBOOK

A RESOURCE GUIDE FOR PARENTS & STUDENTS



www.livermoreschools.org

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ASSESSMENTS & SURVEYS

Each year, students in grades three through eight and high school participate in the California Assessment of Student Performance and Progress (CAASPP) testing.

Opportunities for students who take the CAASPP and achieve a Met or Exceeded score on the ELA/Math or Science sections can include, but are not limited to, qualifying for the State Seal of Biliteracy for students taking a World Language and The Golden State Seal of Merit Diploma. In addition, the California State University System and participating California Community Colleges accept the CAASPP test for college-level written communication/English or Math courses without additional testing. The CAASPP test is also part of the reclassification for English Language Learners.

STUDENT ACADEMIC ASSESSMENTS

ASSESSMENTS

For the 2023-24 school year, your student will take the following test(s), depending on their grade level:

- California Assessment of Student Performance and Progress (CAASPP) in English Language Arts/Literacy and Mathematics in grades three through eight, and grade eleven
- California Science Test (CAST) in grades five, eight and once in high school

The **CAASPP** assessments are online tests that measure what your child knows and is able to do. The tests include many different types of questions that allow students to interact with the test questions. Results help identify gaps in knowledge or skills early on so your child can get the support he or she needs to be successful in school.

STUDENT SURVEYS

Each year, students in grades 4-12 participate in information gathering used to help promote better health and wellness among our students and to improve the school learning environment, as well as identify needs for additional student services.

The following surveys are conducted in the corresponding grades:

- CA Healthy Kids Survey - Grades, 5, 7, 9 & 11
- Panorama Survey - Grades 4 - 12

STUDENT SURVEY RESULTS

Parents are able to view student survey results through the [Illuminate Parent Portal](#).



ATHLETIC REQUIREMENTS

To participate in school sports there are certain requirements that **MUST** be met **prior to trying out and participating in the activity**. They include:

Academic Requirement:

All students who wish to participate in school athletics must meet the academic requirement of **having and maintaining** a 2.0 minimum grade point average (GPA).

Physical Clearance:

Prior to trying out or participating in any sport, students must have the District **Sports Physical Physician Form** completed by their physician and submitted to their school. Physical forms are valid for one (1) year from the date of the physician's signature.

SCHOOL ATHLETIC OFFERINGS

For a complete listing of middle and high school sports offerings, visit your school's athletics webpage:

- **Joe Michell TK-8 School**
- **Junction TK-8 School**
- **Christensen Middle School**
- **East Avenue Middle School**
- **Mendenhall Middle School**
- **Granada High School** - [HS Athletics Handbook](#)
- **Livermore High School** - [HS Athletics Handbook](#)

Students attending Vineyard Alternative School may participate in sports at their home school location. Contact [Vineyard Alternative School](#) for more information.

ATHLETICS

LVJUSD is proud to offer a wide variety of athletic opportunities for grades 6-12. Opportunities will vary from middle to high school, and sometimes from school to school.



ATTENDANCE

The mission of the Livermore Valley Joint Unified School District (LVJUSD) is that each student will graduate with the skills needed to contribute and thrive in a changing world.

To accomplish this mission, students must attend school daily and fully participate in the District's educational program. Therefore, the District will support and enforce California Education compulsory education laws. There is a very strong connection between student attendance and student performance in school. Research shows that students who attend school every day pass state tests in reading and math at much higher rates than students who attend school less than 85% of the time. Higher attendance equals higher achievement for all students.

EXCUSED VS. UNEXCUSED ABSENCES

EXCUSED ABSENCE:

School attendance is required by state law. The California Education Code section 48200 requires that every child 6 to 18 years old must attend school every day and on time unless there is an acceptable reason for the absence. Acceptable reasons for excused absences include, but are not limited to, illness, medical appointments, and attendance at immediate family funeral services. Doctor notes may be required for some absences.

UNEXCUSED ABSENCE:

An unexcused absence is an absence not excused by Education Code 48200 and 48260. Absences due to activities such as babysitting, accompanying parents on errands, and attending sporting events or concerts are unexcused.

Parents/guardians are responsible for their child's school attendance and must notify the school if their child is not attending school and why.

CHILD WELFARE ASSISTANT (CWA)

What is a CWA?

The Child Welfare Assistant supports students, families and schools in a variety of areas. The Child Welfare and Attendance Specialists (CWA), are outreach workers who are assigned to specific school sites. CWA's promote school enrollment, increasing school attendance, school transfer, and are homeless liaisons for special populations including foster, homeless, and recently immigrated students and families. CWA's also support the District with health and wellness strategies including school adjustment, school attendance, and community and agency resource referrals for social, emotional, and behavioral services. CWA's are considered a resource and partner to all of our educational partners.





BEFORE AND AFTER SCHOOL CARE

The Livermore Valley Joint Unified School District (LVJUSD) is committed to providing an excellent education for our students during the school day, as well as ensuring families have access to high quality and affordable before and after-school care on our elementary, TK-8 and middle school campuses.

Based on where your child goes to school, you may register your child for LARPD's ESS or the Right at School, or the LVJUSD ASES program. Each program provides before and after-school programming in a safe environment right on our LVJUSD campuses.

OPTIONS FOR BEFORE/AFTER SCHOOL CARE

LARPD ESS

Livermore Area Recreation and Park District's Extended Student Services (ESS) is a licensed child development program serving children grades TK through fifth grade within Livermore. ESS provides enriching curriculum and outdoor time offering many areas of interest for students to stay active and healthy.

ESS will be offered at the following LVJUSD school sites:

- Altamont Creek Elementary
- Arroyo Seco Elementary
- Croce Elementary
- Jackson Avenue Elementary
- Joe Michell TK-8
- Rancho Las Positas Elementary
- Smith Elementary
- Sunset Elementary

RIGHT AT SCHOOL

Right at School provides families flexibility in enrollment options and a comprehensive enrichment curriculum to keep students engaged while they participate. Students will have a healthy snack, engage in dynamic fitness activities, student-driven projects, team building, leadership development, and have the opportunity to complete homework assignments.

Right At School will be offered at the following school sites for the 2023-24 school year:

- Altamont Creek Elementary
- Lawrence Elementary
- Marilyn Avenue Elementary
- Rancho Las Positas Elementary
- Junction TK-8 School

ASES - Livermore After School Education and Safety Program

The ASES Program (KARE Zone) offers before and after school educational and enrichment opportunities at Junction Avenue TK-8 and Marilyn Avenue STEAM Academy. everyday school is in session. The program is offered through partnerships to provide literacy, academic enrichment, and safe, constructive alternatives for students in transitional kindergarten through sixth grade (TK-6). In addition, students are offered a nutritious snack and a healthy supper daily to keep them energized. Contact the program coordinator at 925-606-5209 for more information.



BELL SCHEDULES

Stay informed of your student's daily start and end times for school by downloading your school site bell schedule. This schedule includes regular school hours and early release times.

For the full, district-wide school year calendar which includes the non-school day schedule, click [HERE](#).

LINKS TO SCHOOL SITE BELL SCHEDULES

ELEMENTARY SCHOOLS

- [Altamont Creek](#)
- [Arroyo Seco](#)
- [Croce](#)
- [Jackson](#)
- [Lawrence](#)
- [Marylin](#)
- [Rancho Las Positas](#)
- [Smith](#)
- [Sunset](#)

TK-8 SCHOOLS

- [Joe Michell TK-8](#)
- [Junction TK-8](#)

MIDDLE SCHOOLS

- [Christensen](#)
- [East Avenue](#)
- [Mendenhall](#)

HIGH SCHOOLS

- [Del Valle Continuation](#)
- [Granada](#)
- [Livermore](#)
- [Vineyard Alternative](#)



LIVERMORE
SCHOOL DISTRICT

BOARD POLICIES & REGULATIONS

School Board policies and regulations are organized into nine topic areas. Board policies, administrative regulations, exhibits and bylaws are continuously reviewed and revised to ensure they are compliant with current legislation and district practice.

BOARD OF TRUSTEES

MOST COMMONLY REQUESTED BOARD POLICIES

- **STUDENT CONDUCT**
- **ATTENDANCE**
 - **Administrative Regulation (AR)**
- **DISCIPLINE**
 - **Administrative Regulation (AR)**
- **DRESS CODE**
 - **Administrative Regulation (AR)**
- **BULLYING PREVENTION**
- **HOMEWORK/MAKE-UP WORK**
 - **Administrative Regulation (AR)**

FULL LIST OF BOARD POLICIES

BOARD MEETINGS

The School Board holds regular meetings on the first and third Tuesday of the month to conduct the business of the District. The portion of the meeting open to the public begins at 7:00 PM. Agendas are posted on the website calendar and on the Current Board Agenda page in advance of meetings.

2023-24 BOARD MEETING SCHEDULE



BOARD OF EDUCATION

The Livermore Valley Joint Unified School District is governed by a Board of Education consisting of five trustees who are elected by registered voters in the community to alternating four-year terms.

The Board regularly meets on the first and third Tuesday of the month to conduct the business of the Livermore Valley Joint Unified School District.



2023-24 SCHOOL CALENDAR

CALENDARS

Calendars are essential for keeping informed about district-wide and school-site events, school schedules, testing, athletic events, holidays & vacations, and much more.

The homepage of each school website, as well as the district website, contains a calendar for upcoming events. Check with your school site for any additional calendars pertaining to school-specific programs or groups such as counseling, athletics, clubs or parent groups.

The district app provides parents an opportunity to subscribe to online calendars on our district and school websites that are important to them.

Livermore Valley Joint Unified School District

2023/2024 School Calendar

August 2023							September 2023							October 2023						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	★	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
November 2023							December 2023							January 2024						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4						1	2	★	★	3	4	5	6	
5	6	7	8	9	★	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	★	16	17	18	19	20
19	20	21	★	★	★	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	★	★	27	28	★	30	28	29	30	31			
							31													
February 2024							March 2024							April 2024						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
				1	2	3						1	2	★	2	3	4	5	6	
4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
18	★	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
							31													
May 2024							June 2024							July 2024						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
			1	2	3	4						1		★	1	2	3	★	5	6
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
19	20	21	22	23	24	25	16	17	18	★	20	21	22	21	22	23	24	25	26	27
26	★	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31			
							30													

Non-student days

Teacher Work Days + 1 flex

Prof. Development + 1 flex



Begin/End of Year



End of Trimester



Legal/Local Holidays

Trimester 1 August 21 - November 17 [61 days]

Trimester 2 November 27 - March 7 [61 days]

Trimester 3 March 11 - June 6 [58 days]

Workdays TK-12: Aug. 18 June 7 + one flex

Prof Develop TK-12: Aug. 17, Nov. 1 + one flex

Early Release Days TK-5: Aug. 21, 22 & 23 and Dec. 21

Early Release Days 6-12: Aug. 21 and Dec. 21

Fall Conference Days TK-5: Oct. 9-10, 12-13, 16-17, 19-20

Spring Conference Days TK-5: March 11-12, 14-15

Back to School Night: Elem: Sep. 7; Middle: Sep. 14; HS: Sep. 13

Open House: Elem: May 23, Middle: May 29, HS: TBD

OTHER CALENDAR LINKS

- [LVJUSD School Year Calendar](#)
- [Mental Health Calendar](#)
- [Livermore Learns](#)

SUBSCRIBING TO CALENDARS ON DISTRICT APP

- Select the Calendars icon on the app; choose the settings icon in the top right corner; select the district or school sites important to you; add the calendars you want to populate your app.





CHILD NUTRITION

Our Child Nutrition Services Department is made up of a team of food and nutrition professionals who are dedicated to students' health, well being, and their ability to learn. Our department serves students at all 18 of our schools sites.

We support learning by promoting healthy habits for lifelong nutrition and fitness practices. Meals, foods, and beverages served at our schools meet state and federal requirements, which are based on the USDA Dietary Guidelines. We offer a variety of healthy breakfast and lunch menus that meet the nutrition needs of our students and energize them for learning.

MONTHLY MEAL MENUS

BREAKFAST AND LUNCH MENUS

LVJUSD provides one no-cost breakfast and lunch daily for all students at every school site through the California Universal Meals Program. Monthly menus are created for all grade levels following Federal and State guidelines to ensure that our students are served healthy, nutritious food. Menus are available online through [NutriSlice](#).

NOTE: All students will be asked to scan their ID card or enter their Student ID number to receive meals, keeping in compliance with the universal meals program.

PURCHASING ADDITIONAL MEALS

Any student can purchase an additional serving of breakfast or lunch at school.

Student meal accounts MUST be preloaded with additional funds using a credit card through the [LINQ Connect](#) portal. Use [this link](#) to create a new account or log into an existing account.

COST OF ADDITIONAL MEALS

	Elementary	Secondary
Breakfast -	\$2.00	\$2.00
Lunch -	\$3.75	\$4.50



FOOD ALLERGIES

FOOD ALLERGY FORM

LVJUSD does not serve any items with peanuts or tree nuts, however, some of our inventory may be produced in facilities that handle and process nuts.

If your student has a food allergy that LVJUSD staff should be aware of, please complete our [Food Allergy Notification Form](#) and submit it to your student's school.



LIVERMORE
SCHOOL DISTRICT

2023-24 COVID-19 PROTOCOLS for students

Our school district follows the COVID-19 guidance from the California Department of Public Health.



**CURRENT
COVID-19
GUIDANCE**

To minimize the spread of COVID-19 within our school communities, please follow the CDPH guidance outlined below.

POSITIVE CASE PROTOCOLS

CDPH guidance is primarily focused on protecting those most at risk for serious illness while minimizing the disruptive impact of isolation in schools. With broad immunity from vaccination and/or natural infection and readily available treatments for infected people, CDPH currently recommends the following:

1. If you **exhibit COVID-19 symptoms and/or test positive**, stay home until you have not had a fever for 24 hours without using fever-reducing medication AND other COVID-19 symptoms are mild and improving.
(Please note: This aligns with our district's general Illness Exclusion Protocols which states any student with a fever must stay at home.)
2. **Mask** when you are around other people indoors for the 10 days after you become sick or test positive (if no symptoms). *You may remove your mask sooner than 10 days if you have two sequential negative tests at least one day apart.* Day 0 is symptom onset date or positive test date.
3. **Avoid contact with people at higher-risk** for severe COVID-19 for 10 days. Higher-risk individuals include the elderly, those who live in congregate care facilities, and those who have immunocompromising conditions.
4. **Seek Treatment.** If you have symptoms, particularly if you are at higher risk for severe COVID-19, speak with a healthcare provider as soon as you test positive. You may be eligible for antiviral medicines or other treatments for COVID-19. COVID-19 antiviral medicines work best if taken as soon as possible, and within 5-7 days from when symptoms start.

TEST AVAILABILITY

Our district will continue to provide no-cost COVID tests until our supply is exhausted. Please reach out to your school office staff to request a test kit.



DISTRICT COMMITTEES

We invite parents, guardians, and community members to participate in committees at the district and school level. All of our committees are advisory, and your input can make a positive difference in our students' lives.

Visit our [Committees Overview](#) webpage for more information.

SERVE ON A DISTRICT COMMITTEE

CBOC

The Citizens' Bond Oversight Committee is responsible for monitoring bond finances to ensure the public that the money is being spent properly. Members of the Citizens' Bond Oversight Committee include members of the Livermore community representing businesses, senior citizens, parents, taxpayer associations, and the community at large.

DELAC

The District English Learners Advisory Committee helps to improve our English Learners' acquisition of fluency in English, and to support our students as they achieve academic success.

LCAP ADVISORY COMMITTEE

The Local Control Accountability Plan Advisory Committee consists of representatives from the parent/guardian communities of each of our school sites, student representatives from each high school, and District staff. The LCAP English Learners Advisory Committee is comprised of members of the DELAC committee. These committees provide ongoing input on our district's LCAP and provide guidance in the annual revision and updating process required by the State of California.

PARCEL TAX CITIZENS OVERSIGHT COMMITTEE

The Parcel Tax Oversight Committee serves the Livermore community by providing assurance that the funds generated by Measure G are being allocated and disbursed in keeping with the intent of the ballot language.



STUDENT SERVICES

The Livermore Valley Joint Unified School District Student Services Department is fully committed to equipping parents and guardians to engage with student learning and support student education in a way that makes sense for you and your family.

We understand that involvement looks different for every family. Whether you help your child with their homework and ask them about the exciting content they are learning, or you volunteer at the school site every day, your engagement with your child's education is crucial to their success.

ENROLLMENT PROCESS

New Student Enrollment documents are required for students who are NEW to the Livermore Valley Joint Unified School District.

New Student Enrollment Process

- Required Documents
- Required Immunizations (Eng)
- Required Immunizations (Sp)
- Student Health History Form (Eng)
- Student Health History Form (Sp)

DETERMINE MY SCHOOL OF RESIDENCE

TRANSFER PROCESS

Intra-District Transfers

The intra-district transfer process allows for students to attend a school other than their home school, provided space is available.

Inter-District Transfers

An inter-district transfer enables students to attend school in a district that is not their home district

OTHER STUDENT RESOURCES

- Translation & Interpretation Services
- Student Transcripts
- Work Permits



STUDENT SERVICES CONT.

Please use these steps for issues or concerns in the classroom or on campus. Our primary focus is to resolve the issue with a focus on the student's wellbeing and to support students to remain engaged in learning.

Our process starts with the student's teacher, second will be a meeting with the School Vice Principal or Principal. If further support is needed, contact the District Office grade level director.

Department Director Title:

- Director of Elementary Education
- Director of Secondary Education
- Executive Director of Special Education
- Director of Student Services

STEPS TO ADDRESS ISSUES OR CONCERNS ON CAMPUS

Have a question or concern?



Student's Teacher



**Student's Vice Principal
(Middle & High)**



School Principal



**District Office
Department Director**



SPECIAL EDUCATION

Special Education Services include early identification and assessment, partial or all-day specialized instruction, and special related services. There are a variety of program options, placement options and related services available to meet the needs of eligible students.

Contact your school site if you have questions about special education, or if you would like to schedule a special needs assessment for your student.

INDIVIDUALIZED EDUCATIONAL PROGRAM (IEP)

IEP stands for Individualized Education Program. An Individualized Educational Planning (IEP) team determines a student's placement in a special education program.

- [IEP Webpage](#)
- [Tri-Valley SELPA Parent Handbook](#)
(Chapter 2 reviews the IEP Process)

SPECIAL EDUCATION ASSESSMENTS

REQUESTING AN ASSESSMENT

Assessments should be requested at your student's school site via email or delivered in a written/typed letter to the school psychologist. The school psychologist will contact you to determine areas of concern and which areas should be considered during assessment. If assessment is deemed appropriate, an assessment plan will be sent to you for consent. It may take up to 60 days from the receipt of your signature for assessment to be completed, and the assessment team to present its results in an IEP meeting to determine eligibility.

PARENT AND SUPPORT RESOURCES

- [Transportation Services](#)
- [Translation & Interpretation Services](#)
- [Livermore Special Needs Parent Group](#)



PROGRAMMING THROUGHOUT THE SCHOOL YEAR

Our **Livermore Learns** programming focuses on helping parents understand where their children are at mentally and emotionally as they navigate school, family, and friends throughout the school year. Many topics are explored and have included:

- Motivating Your Child
- Positive Behavior Strategies at Home
- Mental Health Impacts of Social Media & Screen Use
- Mental Health Impacts of Vaping, Nicotine & Marijuana
- Achieving Work-Life Balance
- Navigating Stress and Anxiety for Students & Parents

If you have a suggestion for a future Livermore Learns topic, email it to communityengagement@lvjUSD.org.

WHAT TO EXPECT AT A LIVERMORE LEARNS WEBINAR

Webinar presentations include information from content experts including LVJUSD counselors, psychologists, and behaviorists, as well as community partner professionals. Each webinar will include time for Q&A and participant sharing.

HOW TO ATTEND A LIVERMORE LEARNS PRESENTATION

Livermore Learns webinars are presented live through Zoom. Webinar links can be found on our Livermore Learns [calendar](#). Registration is NOT required to participate in a Livermore Learns event.

Webinars are recorded and posted on the [Livermore Learns](#) section of our website. Closed captioning is available on recordings. Webinar recordings are also available in Spanish.

LIVERMORE LEARNS PARENT EDUCATION

Livermore Learns is a parent education program designed to educate, inform, and engage parents and guardians as they support their children throughout their education. Livermore Learns provides workshops, presentations, trainings, and webinars to help provide this education and support.



STUDENT & FAMILY SUPPORT

Good mental health is critical to children's success in school and life. The Livermore Valley Joint Unified School District (LVJUSD) is committed to supporting the mental health needs of our students. In partnership with mental health agencies in our community, we are building a network of resources to ensure that our students have access to mental health information and support.

All students in the Livermore Valley Joint Unified School District participate in the Choose Love™ social emotional learning curriculum which provides schools, families, and communities with the tools to promote self-empowerment, resilience, connection, and optimism.

MENTAL HEALTH RESOURCES

LVJUSD MENTAL HEALTH WEBSITE

LVJUSD's Mental Health Website is a vetted resource of information on mental health disorders and protective factors that can help to prevent a decline in the mental health of our students. Whereas risk factors are known contributors to mental illness, protective factors are elements that bolster well-being. Protective factors encapsulate all aspects of being human from taking care of our physical bodies to bonding with others. A list of protective factors can be found on [our website](#).

The Mental Health website also hosts articles, videos, and book recommendations to aid in opening up a dialogue between you and your child.

COMMUNITY PARTNERS

Our district works collaboratively with mental health agencies in our community to facilitate referrals and coordination of services. You can find a list along with contact information and details of services on our [Mental Health Community Partners](#) page.

YOUTH MENTAL HEALTH FIRST AID

Youth Mental Health First Aid teaches you how to identify, understand, and respond to signs of mental illness and substance use disorders in youth. Classes for both students and parents are offered throughout the school year. Visit the [Mental Health Website calendar](#) for dates and information.

MENTAL HEALTH SUPPORTS

KID CONNECTION

The Kid Connection, a Tier 2 Social Emotional Learning Program, provides social emotional, and behavioral student support at all of our elementary and TK-8 schools. Each school's website has an online portfolio of videos for all students and parents to access when needed. Topics of videos include being aware of your emotions, dealing with anger, dealing with boredom, emotional regulation/self-control, setting goals, and solving problems. Videos are also available on our District website.

ON CAMPUS COUNSELORS

Counselors are staffed at each of our TK-8, middle, and high school campuses, and are being phased in at our elementary school sites. Through our network of local mental health partners, outside-agency staff also provides counseling support. For more information or to make an appointment, contact the counseling office or main office at your school site.

CARE SOLACE

Care Solace is an online resource with a live, 24/7 concierge line that assists individuals in finding local mental health-related programs and counseling services. Access to Care Solace is available to our students, staff, and families at no cost. Care Solace does not require a user's name, address, phone number, or date of birth. All of the information that is entered on their platform is completely confidential and stored securely.

<https://caresolace.com/site/lvjusdfamilies>

ON AND OFF CAMPUS MENTAL HEALTH RESOURCES

To promote mental health and wellness, our schools offer a variety of resources including Wellness Centers, social-emotional skill development, mental health information centers, and counseling.





SCHOOL SITE PARENT GROUPS

School site parent organizations play an important role on your school campus. The name of the group may vary from school to school but their fundamental goals are the same:

To help to build strong working relationships among parents, teachers, and schools, all in support of students.

This can include recruiting and coordinating volunteers, fundraising, organizing parent education events, planning teacher appreciation activities, and much more. All parents who participate in on campus activities **MUST** be approved to volunteer on campus. See the Visitor and Volunteering page for more information.

SCHOOL SITE PARENT GROUPS/ORGANIZATIONS:

ELEMENTARY SCHOOLS

- Altamont Creek - PTA
- Arroyo Seco - PTA
- Croce - PTA
- Jackson - PTO
- Lawrence - PTO
- Marylin - PTO
- Rancho Las Positas - PTA
- Smith - PTA
- Sunset - PTO

TK-8 SCHOOLS

- Joe Michell TK-8 - Friends of Joe Michell
- Junction TK-8 - PTA

MIDDLE SCHOOLS

- Christensen - PTA
- East Avenue - Boosters
- Mendenhall - PTSA

HIGH SCHOOLS

- Del Valle Continuation
- Granada - Granada Supporters
- Livermore - PTSA
- Vineyard Alternative



REPORT CARDS & TRANSCRIPTS

Report Cards, educational assessments, and student surveys are used to establish the level of a student's academic progress as well as their social-emotional success and well-being on our school campuses.

STUDENT REPORT CARDS

There are three grade reporting periods for all grade levels referred to as Trimester 1, Trimester 2, and Trimester 3. For the 2023-24 school year, the start and end dates for each trimester are:

Trimester 1 - August 21 - November 17, 2023

Trimester 2 - November 27, 2023 - March 7, 2024

Trimester 3 - March 11 - June 6, 2024

ELEMENTARY REPORT CARDS

Parents are able to view student reports cards through the [Illuminate Parent Portal](#).

SECONDARY REPORT CARDS

Report cards are emailed home as a download link to the primary parent email on file with the District. The link is active for 7 days. If the link expires, contact your home school office to have another link sent to you.

NOTE: Parents/Guardians are encouraged to stay current with their student's progress by creating a parent account in [Schoology](#), and checking class grades on a regular basis.

TRANSCRIPTS

For a small fee, students may request official or unofficial copies of their transcripts.

- 2023 LVJUSD graduates may contact their home school to order a copy of their transcripts.
- LVJUSD 2022 graduates and earlier may order transcripts through our [Student Services Department](#).
- Copies of transcripts may also be purchased through the Parchment website at www.parchment.com



SCHOOL SAFETY

We are committed to providing a safe environment in which students can learn and thrive.

Tip Line is a way of ensuring that all concerns are addressed. Students, families, staff, and community members are encouraged to use Tip Line to report any safety concern to school and/or District administration. Tip Line can also be used to share positive comments.

Tips can be left anonymously or with contact information. Any contact information will be treated with confidentiality. Personal information will only be shared with staff that is tasked with addressing the tip.

STUDENTS ON CAMPUS BEFORE SCHOOL

For the safety of your student, we recommend that students do not arrive on campus more than 15 minutes before the start of their school day. Please refer to your school's bell schedule for the start time of each day on your campus.

TIP LINE

LVJUSD Tip Line is a real-time communication tool used to report both kudos and concerns around student and school safety. While Tip Line provides notifications to district staff when a report is made, please CALL 9-1-1 if you are witnessing an immediate threat or incident that requires emergency action.

[Click HERE to provide information through Tip Line.](#) Tip Line can also be accessed from the Livermore Schools App and each school site's webpage.

Use Tip Line to report:

- Bullying
- Drugs
- Fighting
- Fraud
- Personal Crisis
- Safety Risk
- Threat
- Vandalism
- Weapons
- Positive Feedback
- Kudos
- Other

SCHOOL RESOURCE OFFICERS (SRO)

LVJUSD works closely with the Livermore Police Department to provide support to our high school communities. Livermore and Granada campuses have one SRO on site daily to foster positive relationships with students, and support staff with juvenile crime and safety concerns.

SRO's also attend sporting events and dances as necessary to ensure the safety of our students and staff.



SCHOOLGY

LVJUSD utilizes Schoology to provide a simple way for students to stay on top of their assignments and grades, and for parents to have easy access to student reports and testing scores.

A login and password is required to access Schoology for both students and parents.



SCHOOLGY FOR STUDENTS

Schoology for Students is utilized throughout the District as a tool to allow students the ease of organizing class assignments, staying on top of due dates, communicating with their teachers, and access to their grades.

[Click HERE to log in to your student Schoology account.](#)

SCHOOLGY FOR PARENTS

Parents are encouraged to sign up for a Schoology parent account. This account will allow for a single sign-on that will connect you to all of your students' Schoology accounts. With your parent account, you will be able to view assignments and grades as well as engage in communication between your children's teachers.

[Create My Parent Schoology Account](#)

SCHOOLGY PARENT PORTAL ACCESS CODE

A parent account can be created once you receive an access code via email usually received between the start of school and Back to School Night. If you do not have an access code contact your school site administration.

[Create My Parent Schoology Account](#)



TECHNOLOGY

The Information Technology Department provides exceptional technology support for the District's instructional and administrative needs, working with school sites and departments to assure optimum acquisition, installation, maintenance, and security of approved hardware and software.

The IT Department continues to review instructional technology resources to enhance learning opportunities for our students.

CHROMEBOOKS

Due to a generous donation from Livermore Valley Education Foundation (LVEF), LVJUSD is able to provide a Chromebook for every student for the 2023-24 school year. It is highly recommended that students use the school-provided Chromebook to ensure they have the platforms needed to complete schoolwork.

If your student is experiencing issues with their school-issued Chromebook, please contact your school site Librarian/Library Technician for assistance

Chromebook One-to-One Program

STUDENT GMAIL

Students are provided with a Google account with a Gmail address ending in @lvjUSD.org to allow for communication with teachers, coaches, and fellow students for school-related business. Gmail communications can only be received from other @lvjUSD.org Gmail account holders.

If your student is having trouble logging into their Google account, please contact your school site administration for assistance.

INTERNET/WIFI/OTHER TECHNOLOGY

Low Cost Internet Services

Student Technology Use Guidelines/Policies



VISITORS & VOLUNTEERS

LVJUSD encourages all those interested in volunteering to read the information on our [Visitors and Volunteering](#) website before creating an account in the LVJUSD Raptor Volunteer Portal. After reviewing the website, if you still have questions about the requirements to become a volunteer, please contact your school site administration.



WHO IS A VISITOR?

A visitor is defined as an individual who attends a special event or a singular activity. Visitors must check in at the office and scan their government-issued ID into our Raptor Technology identification scanner. If no identification card is available, a manual entry can be completed with assistance. This will allow for all visitors to be screened through the National Sex Offenders Database (also known as Megan's Law Clearance) each time they visit a campus.

Examples of a visitor include a parent helping with a class project or elementary field day, or attending an assembly, parent conference, or performance during the school day.

WHO IS A VOLUNTEER?

A volunteer is defined as a non-paid individual who, with District authorization, assists students, schools, or educational programs. We have two types of volunteers in our District: General Clearance Volunteers and Extended Clearance Volunteers. All volunteers are required to complete a volunteer application, code of conduct form, and have a clear tuberculosis screen on file. Additional information and documents are required if an extended volunteer clearance is desired.

All volunteer clearances expire annually on June 30 and must be renewed each school year.

Visit our [Visitors & Volunteering Information website](#) to answer any questions you may have before completing your volunteer application.

VOLUNTEER INFORMATION

REQUIREMENTS

Volunteer Clearance Matrix	National Sex Offenders Database Clearance (AKA Megan's Law)	Clear TB Test on File	LiveScan Fingerprint Clearance (FBI & DOJ)	Declaration Page from Auto Insurance Policy (with appropriate coverage)
Visitor	X			
Volunteer - General Clearance	X	X		
Volunteer - Extended Clearance	X	X	X	
Volunteer - Extended Clearance if Driving	X	X	X	X

General Clearance Volunteers:

These include classroom volunteers and other on-campus school volunteers who are ***directly supervised at all times by LVJUSD staff.***

General Clearance Requirements:

- Completion of the LVJUSD Volunteer Application and acknowledgment of our Code of Conduct in the Raptor online portal.
- Scanning of a government-issued ID via the Raptor system when checking in through the main office at a school site.
- Clearance tuberculosis screen record on file. TB screenings are valid for four years but need to be resubmitted annually via the Raptor portal.

Extended Clearance Volunteers:

The extended clearance applies to program-related volunteers such as assistant club leaders, field trips or overnight chaperones, drivers, and other volunteers who will be interacting with students ***without the presence of a LVJUSD staff member.*** These volunteers must have school site approval to obtain this level of clearance prior to completion of being cleared to volunteer.

Extended Clearance Requirements:

- All General Clearance requirements PLUS:
- LiveScan Fingerprinting (DOJ & FBI)

When transporting students in a personal vehicle:

- ****LiveScan Fingerprinting (DOJ & FBI)**
- Proof of insurance uploaded to Raptor online portal. Minimum requirements include: \$100,00/300,000; Property Damage \$50,000; Medical \$5,000

APPENDIX A - Frequently Used Forms

STUDENT HEALTH FORMS

Here are a few of the most frequently requested health forms. You can download these forms from the [Health Services Department](#) webpage in both English and Spanish.

- [Sports Physical Form](#)
- [Food Allergy Notification](#)
- [Food Allergy Action Plan](#)
- [General Student Health History Form](#)
- [Medication Permission Form](#)
- [Self-Administered Medication Contract](#)

OTHER FREQUENTLY REQUESTED FORMS

- [Intra/Inter-District Transfer Request Form](#)
- [More Than Just Meals Application](#)
- [Kindergarten Health and Immunization Forms](#)
 - [Immunization Information](#)

APPENDIX B - School Websites

ELEMENTARY SCHOOLS

- Altamont Creek
- Arroyo Seco
- Croce
- Jackson
- Lawrence
- Marylin
- Rancho Las Positas
- Smith
- Sunset

MIDDLE SCHOOLS

- Christensen
- East Avenue
- Mendenhall

HIGH SCHOOLS

- Del Valle Continuation
- Granada
- Livermore
- Vineyard Alternative

TK-8 SCHOOLS

- Joe Michell TK-8
- Junction TK-8

LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT
www.livermoreschools.org

APPENDIX C - LVJUSD Resources

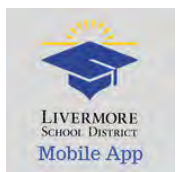
Livermore Valley Joint Unified School District's

Communication Guide

Supporting student achievement & parent engagement through clear & comprehensive communication



LIVERMORESCHOOLS.ORG is our district website and home to all of the news, announcements, calendars, and operations of our district. Learn about district-wide initiatives or select your child's school to find school-site information.



LIVERMORESCHOOLS MOBILE APP brings the information from our website to your fingertips! Customize your app by following the schools that are important to you. App translates to 70 languages. Download for free at Google Play or Apple App store.



FACEBOOK @livermoreschools is our community bulletin board. Posts about District & community events, educational & enrichment opportunities for students, parent education forums, and mental health & wellness resources are provided to support our students and families beyond the classroom.



INSTAGRAM @livermoreschools shows learning in action, what's behind the scenes or behind the classroom door. Our pictures tell a story about our schools, staff, and students.



TWITTER @livermoreschool is where you can find District press releases, retweets of local & national information related to student achievement, and current information about legislation & governance affecting education.



PEACHJAR is the hub for electronic flyers announcing upcoming events, on-campus activities, enrichment programs, scholarships, fundraisers, sports, and more! Accounts are school-specific with tailored information for each audience. Receive updates via email or on the Livermoreschools Mobile App.



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